Timings of day

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| --- | --- | --- | --- | --- |
|  | START | END | GATE |  |
| Nursery | 8.55 | 3.15 | Nursery | Hough Hill Road: top of the hill |
| Reception | 8.50 | 3.20 | Double – next to the cabin | Castle Hall Close – near St Peter’s Church, on the corner |
| Year 1 | 8.35 | 3.05 | Double - next to the cabin | Castle Hall Close – near St Peter’s Church, on the corner |
| Year 2 | 8.50 | 3.20 | Infant playground | Hough Hill Road: near the British Protection pub. |
| Year 3 | 8.50 | 3.20 | Disabled ramp | Castle Hall Close. Please enter via the gate at the ramp, so that children do not need to queue on the steps. |
| Year 4 | 8.35 | 3.05 | Disabled ramp | Castle Hall Close. Please enter via the gate at the ramp, so that children do not need to queue on the steps. |
| Year 5 | 8.35 | 3.05 | Nursery | Hough Hill Road: top of the hill |
| Year 6 | 8.35 | 3.05 | \*\*\* Infant playground | Hough Hill Road: near the British Protection pub. |

\*\*\* Year 6 children will go straight into their classroom. They will wait for Year 5 to finish washing their hands in the cloakroom, then go to wash their hands themselves.

We understand that parents, carers and childminders may need to drop off children at different gates. If it is the case that you need to take children to different gates, please take the whole of your party to the gate of the youngest child. Please then take older children to their gates. In this scenario, children will not be marked as late if they have needed to drop off younger children first. If the gate for the older children has been locked, and the class have been admitted to the grounds, then the older children will need to enter via the school office. We cannot accept responsibility for older children if parents decide to leave them unsupervised on the pavement whilst they go with a younger child to a different gate. We understand that parents may choose to leave older children unsupervised, but we must stress that this is entirely a parental choice.

At the end of the school day, class staff will take their bubble of children (their class group) to the same gate. Class staff will unlock the gate and see that each child is collected safely by an adult. Please note that class staff will not allow children to enter into a road. It will be necessary for adults to cross the road to collect their children.

The pavements outside each gate will be marked with semi-permanent spray, so that people may queue to enter the gates at a safe distance from each other. We would very much appreciate it if you did not allow your children to run and mix with children from other classes whilst waiting for the gates to be unlocked.

Thank you for your understanding with all of these new arrangements,

Mrs Ryan